



Dereham Otters Iceni Level 3 Open Meet License 3ER261274

**Saturday 26th September &
Sunday 27th September 2026**

PROMOTER'S CONDITIONS

1. This Competition is licensed by the Swim England (SE) and will be held under SE Laws and Regulations, SE Technical Rules of Racing and to SE Open Meet Licensing Criteria.
2. In the conditions below, Dereham & District Swimming Club is referred to as DDASC. The 'club website' refers to www.derehamotters.org.uk, where any information relevant to this meet will be published. The promoter is Sean Ellerker. All meet correspondence should be directed to fixtures@derehamotters.org.uk.

3. Entries

- 3.1 Entrants must be SE Registered Club Compete members, belong to an affiliated club and enter in the name of one club only.
- 3.2 Entries will be made using female and open/male competition categories
- 3.3 The female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy <https://www.swimming.org/swimengland/swim-england-transgender-non-binary-competition-policy/>. By entering the 'female' category, a swimmer confirms that their birth sex is female
- 3.4 Entry times must be slower than the published short course cut-off times and are not required to be licensed. A time taken by a competent timekeeper in a time trial or training session will be acceptable if the swimmer has not swum the event in a gala.
- 3.5 All entries of 8 or more swimmers must be made electronically. A Hy-Tek entry file will be made available at the club website. The entry file can be completed with Hy-Tek Team Manager or the free version, TM Lite, which is available as a free download from <https://hytek.active.com/downloads.html>. There will be an administration charge of £20.00 for group entries not submitted electronically.
- 3.6 Submitted entries and full payment shall reach the entry administrator not later than midnight on **Friday 21st August 2026**. Late entries or those for which payment has not been received by the closing date will be rejected. Incorrect entries may be rejected at the Promoter's discretion.
- 3.7 Payment where possible should be made by BACS to S/C 20-28-20 A/N 60321346 (reference Club Name).
- 3.8 Submission of an electronic entry file will be regarded as full acceptance and agreement to all the Promoter's conditions.
- 3.9 Competing clubs will be notified by email of the list of accepted and rejected entries one week after the closing date. It is the responsibility of competing clubs to check this list for accuracy and advise DDASC within 7 days of any errors or omissions. A corrected list will be published at the expiry of this 7-day period, and no refunds will be given after this second list has been published.
- 3.10 The Promoter reserves the right to close entries early and/or to reject entries to ensure that the gala meets the SE Open Meet Licensing Criteria. An early closure will be announced on the club website. Rejections will start with the last club received and continue until the gala meets the criteria. The Promoter reserves the right to close entries or make rejections by event and or session.



3.11 Entries to this meet will be held on computer and consent, as required by The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure that consent has been obtained.

4. Fees

4.1 Entry fees are £7 per event

4.2 Coach passes £10.00 per day or £20.00 including lunch (Sunday only)

4.3 Spectator fees are £6.00 per session or £10.00 all day. Children under 10 years are free.

5. Access to poolside

5.1 No club officials or swimmers will be allowed poolside more than 15 minutes before the commencement of the first warm up session of each day.

5.2 Access to poolside and changing area is restricted to competitors for the session, club officials with coach passes, technical officials and appointed volunteers.

5.3 No additional equipment such as chairs or treatment tables may be brought onto poolside.

5.4 All coaches, team managers and appointed volunteers attending poolside must be Swim England DBS checked, have a safeguarding certificate and suitable Team manager/coaching qualification. This check can be obtained free of charge via https://www.swimmingresults.org/member_options/. The Club requests that all teams have sufficient coaches/team managers/chaperones on poolside to meet the requirements of the SE Team Manager, Coach and Chaperone policy which can be found [here](#)

5.6 Passes may only be used by the club officials named.

5.7 Swimmers aged 16 years and under must be under the supervision of a pass holder during the warm-up, during competition and in the vicinity of the pool.

5.8 Passes must be worn in a prominent place whilst poolside. Club officials without passes on display may be asked to leave and may be refused readmission.

5.9 Swimmers must wear suitable clothing and footwear poolside. Swimmers not wearing tops or footwear or wearing wet clothing will not be allowed dry side or in the spectator viewing area.

6. Warm-up

6.1 Warm-ups will start one hour before the session start time, with the exception of the shorter third session where the warm-up will start 30 minutes before the session start time.

6.2 Warm-up marshals will control the warm-up sessions, and their instructions must be adhered to at all times.

6.3 All swimmers must follow the announced and posted warm up procedures made available on the day of the meet.

7. Age Groups

7.1 The age groups for both female and open/male in each event will be 9, 10, 11, 12, 13, 14, 15, and 16 and over.

7.2 Competitors' ages shall be as at 27th September 2026.



8. Awards

8.1 Results will be declared by age group from the heats (heat declared winners). There will be no individual age group finals.

8.2 The first three swimmers in each age group for all events shall each receive medals.

8.3 Top open/male and top female awards will be presented to the swimmer with the most points across individual events. Points will be calculated on the basis of 1st=6pts, 2nd=5pts, 3rd=4pts, 4th=3pts, 5th=2pts and 6th=1pt.

8.4 A trophy will be awarded to the club that finishes top of the combined points table for all events during the meet. If two or more clubs register the same number of points, the tied club with the higher number of gold medals will be deemed the winner. In the event of a tie for points and gold medals, the tied club with the higher number of silver medals will be deemed the winner. In the event of a tie for points, gold and silver medals, the tied club with the higher number of bronze medals will be deemed the winner. In the event of clubs registering equal numbers of points, gold, silver and bronze medals, the award shall be shared.

9. Events

9.1 Swimmer declaration forms must be completed at the start of each session and submitted to the recorder at least 50 minutes before the end of each warm-up session. Club officials must not declare swimmers who are not present.

9.2 Swimmers must report to the clerk of the course in the marshalling area one event prior to their own. Any swimmer not reporting in time may be excluded from the event and identified from the results as 'DNC'.

9.3 The pool length is 25 metres, with 6 lanes, anti-wave ropes will be in place and automatic officiating equipment will be used. A secondary strobe for the starting system is available. The depth of the pool is 1.0m at the shallow end and 1.8m at the deep end.

9.4 It is the responsibility of the competitors and club officials to ensure that the diving blocks are only used if the swimmers are competent to a least the standard of the SE Competitive Start Award.

9.5 Starts from the water are permitted but swimmers must notify the Referee of their intention (other than for backstroke).

9.6 Swimmers are required to remain in their designated lane after the race finishes until instructed to leave the pool by the Referee or authorised official. Swimmers must leave the pool by the sides, so as not to interfere with the timing equipment.

9.7 Once an entry is accepted a competitor shall swim or give notice of withdrawal. Notice of any withdrawals shall be reported by a club official to the recorder using the swimmer declaration form. This must be at the start of each session at least 50 minutes before the end of the warm-up.

9.8 Withdrawals after the deadline may only be made on medical grounds.

9.9 Where a withdrawal has been made after the deadline on medical grounds the swimmer may not compete for the rest of the day.

9.10 Any swimmer not present when required to swim will be identified from the results as 'DNS'.

10. Photography

10.1 Anyone attending the gala wishing to use camera, video or digital image-capturing devices (including mobile phones and tablet devices) may do so without the need to register their details with the meet organiser.

10.2 In accordance with the Swim England Safeguarding Policies and Procedures, any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images. Should you have any concerns about photography or filming please bring them to the attention of the promoter. Participants and spectators are requested to follow the Swim England guidelines for photography and use of photographs on social media. The Swim England Safeguarding Policy and procedures, Wavepower 2024 provides guidance on the use of social



networking and guidance on photography and can be found [here](#). Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event.

10.3 The use of any mobile device in the changing area is absolutely forbidden.

General conditions

13.1 Neither the Promoter nor DDASC will be responsible for any loss or damage occurring during this meet.

13.2 The safety of swimmers, officials, spectators and others is paramount at all times. Everyone attending this Meet must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around, and to listen to the safety announcements prior to the start of each session.

13.3 The viewing gallery must be cleared of people and personal belongings between sessions to comply with Health and Safety regulations and to allow cleaning to take place.

13.4 The Promoter and pool management reserve the right to refuse admission to any person whose behaviour is considered unsafe to themselves or to others, or is against the pool rules, these conditions, or the efficient running of the Meet.

13.5 Any matter not covered by these conditions will be determined by the Promoter and Referee, subject to SE Laws, Regulations and the SE Technical Rules of Racing.



Programme of Events

SATURDAY 26TH SEPTEMBER

Session 1

Warm-up 14:15, Start 15:00*, Comfort Break 17:30*

101	200 IM	Female
102	100 FL	Male/Open
103	100 BA	Female
104	50 FR	Male/Open
105	50 BR	Female
106	200 BA	Male/Open
107	200 FL	Female

Session 2

Warmup 18:00, Start 18:15*, Finish 19:15*

301	400 FR	Male/Open
302	400 FR	Female

SUNDAY 27TH SEPTEMBER

Session 3

Warm-up 08:15, Start 09:15*, Finish 11:45*

201	200 FR	Male/Open
202	200 BR	Female
203	50 BA	Male/Open
204	50 FL	Female
205	100 BR	Male/Open
206	100 FR	Female

Session 4

Warm-up 12:30*, Start 13:30*, Finish 15:45*

401	100 FR	Male/Open
402	100 BR	Female
403	200 FL	Male/Open
404	200 BA	Female
405	50 BR	Male/Open
406	50 FR	Female

Session 5

Warm-up 16:15*, Start 17:00*, Finish 19:15*

501	200 IM	Male/Open
502	100 FL	Female
503	100 BA	Male/Open
504	200 FR	Female
505	200 BR	Male/Open
506	50 BA	Female
507	50 FL	Male/Open

**Estimated times – subject to change*



Entry times must be slower than the times listed below (SC):

	Event	Gender	9*	10	11	12	13	14	15	16+
50 FR	104	M/O	00:33.00	00:31.25	00:29.48	00:28.50	00:26.29	00:25.00	00:24.49	00:23.80
100 FR	401	M/O		01:08.10	01:05.10	01:02.20	00:57.00	00:55.69	00:54.40	00:52.10
200 FR	201	M/O	02:40.30	02:28.50	02:18.60	02:13.50	02:08.50	01:59.13	01:55.30	01:54.00
400 FR	301	M/O		05:30.00	05:06.90	04:50.50	04:35.50	04:18.50	04:13.40	04:07.50
50 BA	203	M/O	00:36.50	00:35.60	00:33.91	00:31.88	00:30.10	00:28.56	00:27.43	00:26.66
100 BA	503	M/O		01:22.83	01:14.80	01:07.80	01:05.73	01:00.20	00:58.47	00:56.80
200 BA	106	M/O	02:48.20	02:42.30	02:34.40	02:22.79	02:14.30	02:07.30	02:05.30	02:02.40
50 BR	405	M/O	00:42.30	00:40.50	00:37.30	00:34.40	00:32.20	00:31.20	00:30.80	00:29.92
100 BR	205	M/O		01:29.50	01:22.50	01:14.90	01:08.30	01:06.80	01:05.60	01:02.50
200 BR	505	M/O	03:16.90	03:10.80	02:58.50	02:41.10	02:30.50	02:22.30	02:19.60	02:13.40
50 FL	507	M/O	00:35.10	00:35.10	00:33.91	00:31.80	00:28.20	00:27.60	00:26.50	00:25.10
100 FL	102	M/O		01:20.00	01:15.00	01:08.50	01:04.00	01:01.98	00:59.50	00:57.60
200 FL	403	M/O	03:20.90	03:02.90	02:44.30	02:34.10	02:20.05	02:14.50	02:08.90	02:06.90
200 IM	501	M/O	03:00.80	02:48.80	02:44.10	02:36.90	02:22.60	02:12.30	02:09.00	02:04.19
50 FR	406	F	00:32.50	00:30.31	00:29.20	00:28.40	00:27.20	00:26.41	00:26.30	00:25.80
100 FR	206	F		01:05.10	01:03.40	01:02.90	01:01.50	00:58.41	00:57.32	00:56.42
200 FR	504	F	02:39.80	02:20.40	02:18.20	02:14.30	02:09.70	02:06.50	02:04.70	02:03.50
400 FR	302	F		05:40.00	05:05.40	04:50.70	04:40.50	04:32.50	04:28.60	04:26.70
50 BA	506	F	00:36.60	00:35.80	00:34.00	00:32.70	00:30.32	00:29.50	00:28.45	00:27.21
100 BA	103	F		01:16.80	01:12.44	01:08.90	01:05.20	01:04.02	01:02.69	01:01.65
200 BA	404	F	02:48.00	02:43.20	02:41.10	02:38.30	02:30.70	02:23.90	02:19.50	02:14.50
50 BR	105	F	00:42.00	00:40.00	00:38.20	00:35.70	00:33.81	00:33.20	00:32.20	00:31.23
100 BR	402	F		01:27.90	01:22.50	01:17.90	01:16.40	01:14.80	01:12.40	01:10.80
200 BR	202	F	03:18.50	03:10.90	03:00.70	02:55.40	02:50.30	02:42.20	02:38.30	02:36.01
50 FL	204	F	00:37.50	00:34.80	00:32.20	00:31.04	00:30.00	00:28.40	00:27.60	00:26.16
100 FL	502	F		01:19.00	01:15.60	01:10.50	01:07.00	01:05.80	01:01.90	00:59.95
200 FL	107	F	03:05.90	02:58.34	02:45.10	02:33.70	02:26.50	02:20.80	02:19.90	02:18.90
200 IM	101	F	03:00.20	02:46.80	02:34.10	02:29.80	02:24.30	02:21.10	02:18.90	02:15.70

**9-year-olds are only permitted to enter the 50m and 200m events*