



Dereham Otters

Dereham & District Amateur Swimming Club

Payment Policy

Fees

All fees are taken via Direct Debit. A Direct Debit mandate will be sent to you via email upon joining the club along with links to a welcome pack and other useful information.

There are two fees that are needed upon joining: -

Swim England Membership. Each swimmer in the club needs Swim England Membership. This is a mandatory requirement which allows swimmers to train and compete and includes insurance. The fee is payable upon joining the club and then every year during January.

Monthly Swim Fees. The fees will be invoiced monthly to your account and emailed to you via the email address on your account on or just after the 1st of the month. Direct Debit payments will be taken around 3-4 working days after the invoice is generated.

The first Direct Debit payment after joining will include Swim England Membership fees, and pro rata monthly squad fees for the month that you join.

Additional Fees

From time to time there may be additional fees incurred for competitions, extra training opportunities, swim camps, social activities. At these times you will be notified of the cost, will receive an invoice telling you when the payment will be due and then the payment will be taken by Direct Debit.

Terminating Your Membership

If at any point you decide to end your membership then notice must be given by the 20th of the month in order for the following calendar month's fees to be stopped. If you notify the club after the 20th of the month that you wish to end your membership then the following month's fees will be payable.

Long Term Sickness / Injury

If a swimmer knows in advance that they will be absent from training for more than a whole calendar month for reasons of injury or sickness (i.e. broken bone or operation due) they can apply to the committee to suspend their fees for this period. At the discretion of the committee the member's monthly fees may then be suspended from the first full calendar month of the sickness until their return. (Please note that when the swimmer returns to the pool they will be liable for the full month's fees regardless of the number of sessions attended).

The committee will confirm in writing that they have received notification of sickness / injury and the date from which the monthly fees will be suspended. Members will not be eligible for participation in this policy unless all fees (monthly, and Swim England) are paid up to date. The club reserves the right to ask for medical certification for illness / injury and may withdraw this policy at any time without notice.

Late/Failed/Cancelled/No Direct Debit

Unless otherwise agreed with the committee, all late, failed & cancelled payments, along with members who are not on the club's Direct Debit system will incur a £2.50 admin fee per invoice to cover administration costs. Direct Debit payments will not incur any additional admin fees.

Non payment

Any member whose subscription is unpaid by the date falling 30 days after the due date for payment may be suspended by the Committee from some or all Club activities from a date to be determined by the Committee and until such payment is made.